



STRUCTURAL FUNDS PROGRAMME FOR MALTA
2004-2006

PROJECT PART-FINANCED BY THE
EUROPEAN UNION: EUROPEAN SOCIAL FUND

CO-FINANCING RATE: 75%



Structural Funds Training and Technical Assistance Programme *For NGOs and Civil Society Organisations*

A Project of



Coordinated through its:



Malta Resource Centre
FOR CIVIL SOCIETY NON GOVERNMENTAL ORGANISATIONS



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Structural Funds Training and Technical Assistance Programme *For NGOs and Civil Society Organisations*

Main aims and objectives:

- To inform, train and equip NGOs in Malta to plan, access and manage and/or be partners in EU structural funds projects;
- And, to facilitate partnership among NGOs, as well as between NGOs and other civil society organisations and local councils in relation to structural funds projects.



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ACTIVITIES

- PHASE I: The organisation of an information seminar on structural funds (ESF) for NGOs, other civil society organisations, and local councils.
- PHASE II: The organisation of a full training programme and technical assistance to approximately NGO representatives, other social partners including workers unions and local councils.



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General Information Seminar 26th of June 2007

- **Target audience:** Several NGOs, civil society organisations and local councils participated.
- **Provided:**
 - 1) an opportunity for civil society organisations to acquire increased insight into the type of projects eligible under the new Operational Programme II, as well as the areas in which NGOs and similar organisations can participate;
 - 2) space for discussion about the role of NGOs, civil society and local councils in the management of structural funds, with insightful presentations and interventions made by Razzett tal-Hbiberija, Paolo Freire Institute, the General Workers Union, and Gharb Local Council;
 - 3) space for discussion on co-financing solutions for structural funds projects.



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Training Workshops

27th and 28th August 2007

Module I (two days)

Developing a project idea;

Identifying partners;

Developing a budget – identifying all the eligible
and non eligible costs, estimations;

Writing the application;

Co-funding regulations;

Developing co-funding solutions;

Sustainability of projects

Delivered by:

Pricewaterhouse Coopers – Michel Ganado



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3rd September 2007

Module II (one day)
Financial management regulations

Delivered by:

Pricewaterhouse Coopers – Anna Anastasi

10th September 2007

Module III (one day)
**Using the Procurement Act as a Guide;
Recruitment/subcontracting of staff for projects**

Delivered by:

Contracts Department – Anthony Fava & Bernard Bartolo

24th September 2007

Module IV (one day)
Using the Manual of Procedures

Delivered by:

Pricewaterhouse Coopers – Anna Anastasi



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1st October 2007

Module V (one day)
Project Management, Monitoring & Control

To be delivered by:
Pricewaterhouse Coopers – Michel Ganado

8th October 2007

Module VI (one day)
**Record keeping for audits;
Financial management – (good practices)**

To be delivered by:
Pricewaterhouse Coopers – Anna Anastasi
PPCD – Greta Borg-Carbott



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15th October 2007

Module VII (one day)
ESF in practice

To be delivered by:
***Maltese and Foreign Guest Speakers including
London Voluntary Sector Training Consortium
(LVSTC), CILAP (Italy), and NCPE (Malta)***

22nd October 2007

Module VIII (one day)
**Other Structural Funds and Schemes of
interest to Civil Society Organisations**

To be delivered by:
Various representatives from Government



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Results expected from the project:

1. Number of organizations trained and informed on Structural Funds – twenty (20)
2. At least four (4) NGOs mobilised to apply for and/or manage a structural funds project by mid-2008;
3. At least the formation of one partnership between an NGO, CSO and/or LC (as a result of the training) in applying for or implementing a Structural Funds project - by mid-2008;
4. At least the formation of one partnership between an NGO, CSO and/or LC with an trans-national counterpart in applying for or implementing a Structural Funds project involving a degree of trans-national exchange and/or work – by mid-2008.